

Calling All Makers!

Laurel Arts invites you to participate in our Summer/Fall 2024 Makers Market! **We welcome makers, crafters, small businesses, artists, and growers, whose products are locally sourced, grown, hand-crafted or manufactured to apply.** Promoting hand-crafted items and/or artisan food products is the sole purpose of the Laurel Arts Makers Market. Therefore, at this time, we are not accepting applications of any other nature or purpose (i.e. business advertising, youth activity promotions, political, religious, or civic groups, direct sales, or multi-level marketing etc.)

What we are looking for:

Painting, photography, folk art, fiber/textile arts, soap, health/beauty products, pottery, sculpture, candles, garden art, printmaking, artisan food products, woodworking, furniture, jewelry, glass art, baked goods, candies, produce, plants/flowers, meats, cheeses, beer, wine, and more!

2024 Season Dates and Times:

Wednesday, May 8th, June 12th, July 10th, August 14th, Sept. 11th, *Oct. 9th

All Markets run from 5:00 – 8:00 p.m. (*except Oct. which starts earlier (start time TBD) and ends at dusk)

How to Apply: Complete the attached application form (include at least 5 photos of your products and all applicable/required licenses) and email to Laurel Arts at Lamakersmarket@gmail.com or mail to:

Laurel Arts
c/o Makers Market
P.O. Box 414
Somerset, PA 15501

To ensure the highest quality of products/artwork for sale at this event and to promote an equitable variety of vendor types, ALL vendor applications are subject to approval by the Laurel Arts Makers Market Committee.

You will be notified of your application's acceptance or rejection by email or phone, and upon acceptance, you will be sent a request for your registration fee total.

Registration Fee:

- **"Early Bird" discount** of \$20 per market if you pay for all your selected dates by Feb. 15th, 2024.
- Applications accepted after Feb. 15th, 2024 are \$25 per market date (*to be paid at least one week BEFORE the date of participation*).
- Artisans/vendors who commit to the whole season can set up in the same spot for every market.

Location: Outdoors on the lawn at Laurel Arts---across the street from the house (corner of Harrison Ave. and Tayman Ave., Somerset)

Cancellation Policy: If you need to cancel one of your selected market dates, please notify Laurel Arts as soon as possible. Refunds will only be issued in the event of a personal emergency. If a vendor is a "no show" without notification and/or on more than one occasion, no refunds will be issued and that vendor may not be invited back to future markets.

Setup/Tear-Down Times: Vendors can set up as early as 3:30 p.m. on the day of the Market and tear-down after 8 p.m (or at dusk). You will be able to pull up next to your spot to unload, but then **all** vehicles will need to be moved into one of our parking areas (paved lot or gravel lot by the gazebo).

You Provide:

- Your products/displays
- Table coverings
- A payment method (e.g. Square)
- Table and chairs
- SHADE (if preferred)---can be a standard 10' x 10' tent or canopy

Rain Plans:

This is a rain or shine market unless the weather is severe, and in that case, vendors will be notified of a cancellation by phone or email by 1pm the day of the market. No refunds will be issued.

Artisan/Vendor Rules and Information:

1. **All vendors must provide their PA sales tax ID on application.**
2. All merchandise and products should be home-grown, handcrafted, or of original design. No direct sales, resale, or flea market items will be permitted.
3. All merchandise shall be of a family-friendly nature and shall not be offensive to the public or fellow artisans in any way. No items displaying suggestive connotations, imagery or profanity, political or religious campaigns or weapons may be displayed/sold.
4. Artisans/vendors will handle their own sales and all applicable sales tax, as Laurel Arts will not be set up to do so.
5. Artisans and crafters are invited (but not required) to demonstrate your craft at your booth if possible, as demonstrations help educate attendees and promote an interest in the media in which you work.
6. No raffle tickets, drawings, contests---free or otherwise---are permitted at vendor booths.
7. Laurel Arts is not responsible for lost, stolen, or damaged merchandise, products, displays, or tents.
8. Each vendor is responsible for obtaining all applicable licenses, fees, and taxes for merchandise.
9. Vendors must maintain their booths until the end of the event at 8:00 p.m./dusk.
10. Artisans/vendors are responsible for all garbage removal from their booth space at tear-down.

Laurel Arts will be advertising for the Makers Market in multiple ways, but could always use additional help spreading the word about this event! Please promote this event on your personal social media pages!

We look forward to having you here! Please direct any questions to Lamakersmarket@gmail.com, or call the Laurel Arts office at 814-443-2433.

Food/Beverage, and Health/Beauty Vendor Rules and Information:

Liability Insurance: Prepared or Processed Food and Health/Beauty product Vendors must obtain a minimum of \$1 million Product and Premises Liability insurance in addition to general liability insurance. All Vendors' insurance must name "Laurel Arts" (P.O. Box 414, Somerset, PA 15501) as "additional insured."

1. You must provide proof of liability insurance along with your application.
- 2. Your permits must be visibly displayed at your booth at each Market.**
3. Vendor is solely responsible for obtaining all applicable licenses and insurances required to sell their merchandise.
4. Every individual beer, wine, or liquor vendor is solely responsible for any licensing fees or non-compliance fines issued to them by the Liquor Control Board.
5. Food items **MUST** be prepared in a licensed facility/kitchen with the greatest diligence and caution and inspected in order to ensure the safety and purity of the contents and freshness of the product.
6. If you are a food/beverage vendor and you require electricity, please indicate your needs on your application and Laurel Arts will make every effort to accommodate you on a first come, first served basis, as spaces with access to this resource are limited. Laurel Arts does not supply power or extension cords, so please plan accordingly.
7. Artisans/vendors will handle their own sales and all applicable sales tax, as Laurel Arts will not be set up to do so.
8. No raffle tickets, drawings, contests---free or otherwise---are permitted at vendor booths.
9. Laurel Arts is not responsible for lost, stolen, or damaged merchandise, products, displays or tents.
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Vendor Application

2024 Makers Market

Please Print

Vendor/Artist or Business Name: _____

Contact Person's First and Last Name: _____

Phone: _____ Email: _____

Address: _____

Website/Facebook/Instagram: _____

PA Sales Tax ID Number: _____

*Food Vendors ONLY: Do you need access to electricity (110V, 20AMP only) ___Yes ___No

Description of ALL Products for Sale:

Please email at least 5 images of your products to Lamakersmarket@gmail.com for consideration by the Laurel Arts Makers Market Committee.

Does Laurel Arts have your permission to use photos of your booth/items in our promotional publications and social media platforms to promote this event? ___Y ___N

Please indicate which date/s you plan to attend:

Wednesday, May 8th, 2024, 5:00 -8:00 p.m.

Wednesday, June 12th, 2024, 5:00 -8:00 p.m.

Wednesday, July. 10th, 2024, 5:00 -8:00 p.m.

Wednesday, Aug. 14th, 2024, 5:00 – 8:00 p.m.

Wednesday, Sept. 11th, 2024, 5:00 – 8:00 p.m.

*Wednesday, Oct. 9th, 2024, TBD – dusk

You will be able to pull up next to your spot to unload, but then **all** vehicles will need to be moved into one of our parking areas (paved lot or gravel lot by the gazebo), unless given prior approval by the Makers Market Committee. If you have a reason for parking near your booth that you would like us to consider, please explain below:

Please mail this signed application and registration fee (made payable to Laurel Arts) to:

Laurel Arts
c/o Makers Market
P.O. Box 414
Somerset, PA 15501

by Feb. 1st, 2024 to receive the "Early Bird Special" pricing.

****Food, Alcohol, and Health/Beauty Product Vendors must submit a copy of their Proof of Liability insurance along with application.***

Please direct any questions to Lamakersmarket@gmail.com or call the Laurel Arts office at 814-443-2433.

***Applicants and participants of the Makers Market waive any and all rights to bring claims against Laurel Arts for, and release Laurel Arts, its directors, employees and volunteers from any and all liability for injuries to person or property during the Makers Market events. Applicants and participants release Laurel Arts from any and all claims, losses, damages or expenses arising out of or from any and all incidents or other occurrences on the event grounds, causing injury to any person or property. Laurel Arts is not responsible for any individual vendor's licenses, insurances, costs and/or non-compliance fines issued by the Liquor Control Board. By signing below, I acknowledge that I have read and understand the rules and regulations for this event.

Artisan/Vendor Signature

Date

----- Office Use ONLY -----

Application Received: _____ (date)

Application Approved YES NO

Payment Amount Due: _____

Payment Received Date: _____ CK. # _____ Amount: _____